Temperature record sheet

Site: _____ **Unit:** _____

Set limits: _____ **Month:** _____

Day	Morning °C	Initials	Evening °C	Initials	Action if out of limits
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
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24					
25					
26					
27					
28					
29					
30					
31					

Action plan for a refrigeration failure

1. Note the time, the displayed temperature and the reading from an independent probe.

2. Check whether a defrost cycle is running, whether the door closes, whether power is reaching the unit.

3. Call the refrigeration engineer. Number:

   _____

4. Do not open the unit unless necessary. Move sensitive products if a place has been planned. Where:

   _____

5. Isolate and label doubtful products. Do not decide their fate alone if your control plan requires sign-off. Person responsible:

   _____

6. Write down what was done, by whom and at what time. Keep the record.

Template to adapt. It does not replace your control plan or the instructions of your authorities.

FridgeSurvey, free template, November 2026